

PRESENTATION GUIDELINES FOR THE XXII N WORKSHOP

Oral presentations

Format:

- **16:9 aspect ratio must be used**
- **Please only use PowerPoint (.ppt) or Portable Document Format (.pdf) for your presentation**
- **Filename: Number of session_surnameoffirstauthor**

Session numbers are:

- o **Se01** (Nitrogen use efficiency)
- o **Se02** (Reducing nitrogen losses)
- o **Se03** (Nitrogen recycling)
- o **Se04** (Incentives for good nitrogen management)
- o **Se05** (Food systems)
- o **Se06** (Livestock)
- o **Se07** (Nitrogen communication)
- o **Se08** (Organic farming)

Example: Se02_Abalos.ppt

- **Length of the presentations for sessions 1,2,3,4,5,6,7:**

12 min. + 2 min. of discussion + 1 min. of speaker change.

If your presentation is planned for Monday, **please send the file latest until Friday, 14th of June**, to Nworkshop2024@agro.au.dk. All other presentations should be sent via email **latest the day before** the presentation takes place **until 7pm**.

Exceptions with different lengths of presentations:

Session 4 short talks: 6 min. + 1 min. of discussion + 30 sec. of speaker change

Session 8: 8 min. + 1 min. of discussion + 1 min. speaker change

Please check the program to see which length applies to your presentation.

Please make sure to adjust your speech to the available minutes to not reduce the discussion time.

Poster presentations (onsite)

Please print and bring your poster.

Format: One slide, portrait format - **size 841 x 1189 mm (A0)**

The posters will be shown during the whole day of the according poster session. During the poster session itself, you will have **2 minutes for a pitch talk (oral, without slides) in front of your poster (please focus on objectives and main conclusions)** +1 minute for questions. Please adjust your speech to the 2 available minutes so as not to cut into the short discussion time. **You can see your time slot in the poster program on our website.**

We decided to include the pitch talk in order to give each poster the opportunity to be shortly presented at an allocated time. Each poster area will have a chair-person who will guide around the posters. It is, however, up to the participants to follow this group or to go around in their own speed. If you would like to answer more questions or discuss your poster outside your time slot, you are very encouraged to do so, and we recommend being present around your poster during the whole poster session. We also encourage to add your contact details to your poster, so other researchers can contact you outside for further questions or discussions.

In the poster program, you can see in which **poster area** you are scheduled. There will be signs for the different poster areas in our conference place, and we will put a tag with your name on the posterboard. If you present on Monday, you are welcome to put up your poster as soon as you have registered.

Please take down your poster at the end of the according day, so that the next presenters can put their poster up on the morning of their presentation day. If you present on Friday, please feel free to already put up your poster on Thursday.

For each poster session, we will select the three best posters according to our poster price committee (the pitch talks will not be part of the criteria!). **The poster prices will be announced during our closing remarks on Friday.**

Digital poster presentations:

Prepare your poster as a single power-point slide with a 16:9 ratio.

Please use fonts and a font size that are large enough to be read from a distance. In contrast to traditional poster presentations, the viewers don't have the opportunity to come close, so make sure everything is readable on a screen.

You will have **2 minutes to orally present your poster** in one of our conference rooms (via digital participation) and you should have received an email by now with a link for our Teams room for digital presenters and instructions on how to join.

In addition to your digital presentation, we offer to print your poster and exhibit it at our conference place on Thursday and Friday. In order to do so, please send your poster (in this case one slide, portrait format - **size 841 x 1189 mm (A0)**) to Nworkshop2024@agro.au.dk **latest until Friday, the 14th of June 2024.**